# Contents

**Product Update Release Notes** ................................................................. 2
  - Product Update Information ................................................................. 2
  - About Product Updates for Sage Abra Suite ........................................... 2
  - Support and Resources ........................................................................... 2

**Payroll Tax Updates** ............................................................................... 3
  - Federal Legislative Updates ...................................................................... 3
  - State and Local Legislative Updates ....................................................... 3
    - Kentucky ............................................................................................. 3
    - Ohio .................................................................................................... 3
    - Nebraska ............................................................................................. 4
    - New York ............................................................................................ 4

**Product Updates** ..................................................................................... 5
  - Payroll Product Updates .......................................................................... 5
  - HR Product Updates ................................................................................ 5
  - Sage Employee Self Service Product Updates ........................................... 6

**Product Update Installation Instructions** .............................................. 7
  - Downloading the Product Update ........................................................... 7
  - Installing the Product Update ................................................................. 7
  - Updating Sage Abra Suite Client Files ................................................... 8
  - Verifying the Product Update ................................................................ 8
Product Update Release Notes

**Important!** All customers who update, maintain, and use Sage Abra Suite should read these release notes to obtain valuable information about changes to the software program and payroll legislative database.

**Product Update Information**

**Product:** Sage Abra Suite 9.2  
**Version:** Product Update Q2 2017

**About Product Updates for Sage Abra Suite**

Sage Abra Suite Payroll product updates are cumulative. This means that supported taxes, rates, and forms, all previous updates for this product and version, and any hot fixes or patches previously released are incorporated into this update.

**Support and Resources**

Sage strives to provide you with the best help and support in the industry. If you have a question, we’re here to help!

- **Help and documentation:** Many answers to common questions can be found in the help and documentation included with Sage Abra Suite.

- **Sage City:** Visit [https://sagecity.na.sage.com](https://sagecity.na.sage.com) for blogs, tips, and guidance specific to Sage Abra Suite.

- **Customer Support:** For additional articles and resources, visit the Sage Knowledgebase at [https://support.na.sage.com](https://support.na.sage.com) or contact Customer Support at 800-829-0170. Please have your Sage Customer Number handy when contacting Support.
Payroll Tax Updates

The following federal, state, and local tax changes are included in this update.

Federal Legislative Updates

There are no federal legislative updates with this release.

State and Local Legislative Updates

This section lists state and local legislative updates available with this release. If a state or locality is not listed in this section, there are currently no tax updates or product modifications for that state or locality.

Kentucky

- Electronic filing specifications have been updated to reflect the fact that the unemployment insurance surcharge tax is no longer in effect.

- The following local taxes have either been added or have updated rates in the supported tax tables:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Rate</th>
<th>Wage Base Limit</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>KYEP</td>
<td>Augusta License Fee</td>
<td>1.25%</td>
<td>$72,000</td>
<td>7/1/2016</td>
</tr>
<tr>
<td>KYU</td>
<td>Owensboro License Fee</td>
<td>1.78%</td>
<td>no change</td>
<td>7/1/2017</td>
</tr>
<tr>
<td>KYV7</td>
<td>Grant CO License Fee</td>
<td>2%</td>
<td>no change</td>
<td>4/1/2017</td>
</tr>
</tbody>
</table>

Ohio

- The following local taxes have either been added or have updated rates in the supported tax tables:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>OH8Q</td>
<td>Indian Hill N/R Local Tax</td>
<td>0.55%</td>
<td>1/1/2016</td>
</tr>
</tbody>
</table>
### Ohio

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>OHQQ</td>
<td>Macedonia N/R Local Tax</td>
<td>2.25%</td>
<td>7/1/2017</td>
</tr>
<tr>
<td>OH3J</td>
<td>Reynoldsburg N/R Local Tax</td>
<td>2.5%</td>
<td>7/1/2017</td>
</tr>
<tr>
<td>OHBL</td>
<td>Reynoldsburg N/R Local Tax</td>
<td>2.5%</td>
<td>7/1/2017</td>
</tr>
<tr>
<td>OH=A</td>
<td>Sabina N/R Local Tax</td>
<td>1.5%</td>
<td>7/1/2017</td>
</tr>
<tr>
<td>OH33</td>
<td>Springfield N/R Local Tax</td>
<td>2.4%</td>
<td>7/1/2017</td>
</tr>
<tr>
<td>OHDG</td>
<td>Springfield N/R Local Tax</td>
<td>2.4%</td>
<td>7/1/2017</td>
</tr>
<tr>
<td>OHMV</td>
<td>Uhrichsville N/R Local Tax</td>
<td>2%</td>
<td>7/1/2017</td>
</tr>
<tr>
<td>OHXD</td>
<td>Uhrichsville N/R Local Tax</td>
<td>2%</td>
<td>7/1/2017</td>
</tr>
<tr>
<td>OHX9</td>
<td>Kirkersville N/R Local Tax</td>
<td>1%</td>
<td>7/1/2017</td>
</tr>
</tbody>
</table>

- Effective May 2, 2017, the following local Ohio taxes have been expired:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>OH*E</td>
<td>Brady Lake N/R Local Tax</td>
</tr>
<tr>
<td>OHGF</td>
<td>Brady Lake N/R Local Tax</td>
</tr>
</tbody>
</table>

- Effective May 1, 2017, the following Ohio locality will report to RITA:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>OHUT</td>
<td>Midvale N/R Local Tax</td>
</tr>
</tbody>
</table>

- Effective July 1, 2017, the following Ohio locality will report to RITA:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>OHND</td>
<td>Leetonia Local Tax</td>
</tr>
</tbody>
</table>

### Nebraska

Quarterly file formats for electronic filing have been updated to use the 512 byte format.

### New York

**Note:** We have not made changes related to the new Paid Family Leave (NYPFL) benefit.
Product Updates

The following product updates are included with this release.

Payroll Product Updates

The following new features and improvements to payroll are included with this update.

W-2 Report

With this release, the social security tax field size on the W-2 Report is increased and can now accommodate up to 12 digits, including decimals. This fixes an issue which caused large social security tax amounts to display as asterisks.

HR Product Updates

The following new features and improvements are included with this update to Sage Abra Suite.

Turnover Statistics Report

With this release, we corrected the Turnover Statistics report and regardless of the criteria settings, the report now shows only the current active employees in the Current Period Count. (17161)

VETS 4212 Reporting Changes

With this release, we updated the VETS 4212 Detail List and VETS 4212 Summary List reports (Reports > EEO Reports) to remove the Active, LOA, and Terminated check boxes from the Standard Criteria tab. Now you can generate the reports with accurate values, regardless of the employee status. (17107)

As part of the report updates, we updated the Military tab of the employee record (Employees > View/Edit Employee > HR Status detail page) to follow current VETS 4212 reporting requirements. We removed the existing check boxes (Disabled Veteran, Armed Forces Service Medal Veteran, and Active Duty Wartime or Campaign Badge Veteran) and replace them with a new general check box, Protected Veteran. After installing this update, if at least one of the former check boxes was selected, the new Protected Veteran check box will be selected.
And finally, we updated the formats of the following reports to include the new Protected Veteran field (and removed the former fields):

- VETS 4212 Detail List
- VETS 4212 Summary List
- Employee Profile Report

Sage Employee Self Service Product Updates

This update does not include any new features or improvements to Sage Employee Self Service.
Product Update Installation Instructions

Follow the instructions in this section to download, install, apply, and verify this Product Update.

Before you start:
- Back up your data.
- Make sure all users have exited the program.

Downloading the Product Update

To download the update:
1. Visit the Sage Knowledgebase at https://support.na.sage.com, click Log on, and then log on to the site.
2. In the Support by product section, click Select your product, and then click more products.
4. In the Latest updates section, click an update to download.
5. In the article, click Download Now to launch the Sage Download Manager, or click the direct download link to download the executable file.

If the steps above were not performed on the server, copy the unzipped folder to the server before proceeding.

Installing the Product Update

To install the Product Update:
1. To launch the installation program, right-click the Product Update file and run as administrator, or as the current user with administrator rights.
   - If applicable, make sure the Protect my computer and data from unauthorized program activity check box is not selected.
If there is no option to run as administrator, log on as an administrator, and then double-click the Product Update file.

The InstallShield Wizard appears.

2. After the Wizard determines requirements, click **Next** to resume installing the Product Update.
3. Click **Finish** to finish the installation.
4. Back up your data. This ensures that you have a backup of the new version of the software.

### Updating Sage Abra Suite Client Files

**To update Sage Abra Suite Client files:**

1. Launch the Sage Abra Suite Client to initiate the file update process.
2. Click **OK** to proceed and update your files.

After you complete installation and activation, and after you have made any adjustments described in this document, you can resume processing payroll.

### Verifying the Product Update

After the update is complete, you can confirm that the update was installed successfully by selecting **Help > About Sage Abra Suite**. The version for this update is 9.2070.