Sage Abra Suite 9.2

Q2 2019 Release Notes

June 2019
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Product update release notes

Important! All customers who update, maintain, and use Sage Abra Suite should read these release notes to obtain valuable information about changes to the software program and payroll legislative database.

Product update information

Product: Sage Abra Suite 9.2
Version: Product Update Q2 2019

About product updates for Sage Abra Suite

Sage Abra Suite Payroll product updates are cumulative. This means that supported taxes, rates, and forms, all previous updates for this product and version, and any hot fixes or patches previously released are incorporated into this update.

Sage Abra Suite will be retired in 2020

The final product update for Sage Abra Suite will be the Q3 2020 update, which will be available in September 2020. After this, there will be no more product updates, security fixes, or tax and legislative updates.

The support center will remain accessible until December 28, 2020. After this date, Sage Abra Suite will no longer be supported and you will not be able to access the support center for assistance.

For information about alternative solutions for managing your business and accounting data, contact your Sage representative or business partner.
Support and resources

Sage strives to provide you with the best help and support in the industry. If you have a question, we’re here to help!

- **Help and documentation:** Many answers to common questions can be found in the help and documentation included with Sage Abra Suite.

- **Sage City:** Visit [https://sagecity.na.sage.com](https://sagecity.na.sage.com) for blogs, tips, and guidance specific to Sage Abra Suite.

- **Customer Support:** For additional articles and resources, visit the Sage Knowledgebase at [https://support.na.sage.com](https://support.na.sage.com) or contact Customer Support at 800-829-0170. Please have your Sage Customer Number handy when contacting Support.
Payroll Tax Updates

The following federal, state, and local tax changes are included in this update.

Federal Legislative Updates

There are no federal legislative updates with this release.

State and Local Legislative Updates

This section lists state and local legislative updates available with this release. If a state or locality is not listed in this section, there are currently no tax updates or product modifications for that state or locality.

District of Columbia

A new District of Columbia Universal Paid Leave plan is effective April 1, 2019. Refer to the state publication for more details. Related to the new plan, you must:

1. Create a deduction with the payroll deduction type of Paid Family Leave.
2. Create a savings plan for the employer's portion of the plan (which is 100% for Paid Family Leave).
3. Add the new deduction and savings plan to affected employees.

Kentucky

The following local taxes have updated rates in the supported tax tables:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>KY(6)</td>
<td>Simpson County License Fee</td>
<td>1%</td>
<td>7/1/2019</td>
</tr>
<tr>
<td>KYCW</td>
<td>Cumberland License Fee</td>
<td>1.75%</td>
<td>4/1/2019</td>
</tr>
<tr>
<td>KYBF</td>
<td>West Liberty License Fee</td>
<td>1%</td>
<td>4/1/2019</td>
</tr>
<tr>
<td>KYIJ</td>
<td>Vine Grove City License Fee</td>
<td>2%</td>
<td>4/1/2019</td>
</tr>
<tr>
<td>KYJ</td>
<td>Montgomery County License Fee</td>
<td>2%</td>
<td>7/1/2019</td>
</tr>
</tbody>
</table>
Minnesota

Effective August 1, 2019, Minnesota Employee Earnings Statement Requirements have changed. Refer to the state publication for more details.

To comply with the updated requirements, you must create a Custom Payment Form and add the necessary fields to the pay stub portion of the check or direct deposit. The Custom Payment Form can be found under Setup > Payroll > Code Tables > Custom Payment Forms.

Ohio

- The following local taxes have updated rates in the supported tax tables:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>OHQA</td>
<td>Navarre N/R Local Tax</td>
<td>1.75%</td>
<td>7/1/2019</td>
</tr>
<tr>
<td>OHCN</td>
<td>Mogadore N/R Local Tax</td>
<td>2.5%</td>
<td>7/1/2019</td>
</tr>
<tr>
<td>OH*Y</td>
<td>Mogadore N/R Local Tax</td>
<td>2.5%</td>
<td>7/1/2019</td>
</tr>
<tr>
<td>OHDJ</td>
<td>Springdale N/R Local Tax</td>
<td>2%</td>
<td>7/1/2019</td>
</tr>
<tr>
<td>OH3N</td>
<td>Springdale N/R Local Tax</td>
<td>2%</td>
<td>7/1/2019</td>
</tr>
<tr>
<td>OH8Q</td>
<td>Indian Hill N/R Local Tax</td>
<td>0.525%</td>
<td>1/1/2018</td>
</tr>
<tr>
<td>OHHY</td>
<td>Gahanna N/R Local Tax</td>
<td>2.5%</td>
<td>7/1/2019</td>
</tr>
<tr>
<td>OHZB</td>
<td>Gahanna N/R Local Tax</td>
<td>2.5%</td>
<td>7/1/2019</td>
</tr>
<tr>
<td>OHEC</td>
<td>Bratenahl N/R Local Tax</td>
<td>2%</td>
<td>6/1/2019</td>
</tr>
<tr>
<td>OH*F</td>
<td>Bratenahl N/R Local Tax</td>
<td>2%</td>
<td>6/1/2019</td>
</tr>
<tr>
<td>OHW4</td>
<td>Bethel N/R Local Tax</td>
<td>0.5%</td>
<td>7/1/2019</td>
</tr>
</tbody>
</table>

- Effective July 1, 2019, the following Ohio localities report to RITA:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>OH4Q</td>
<td>Batavia N/R Local Tax</td>
</tr>
<tr>
<td>OHCE</td>
<td>Batavia N/R Local Tax</td>
</tr>
<tr>
<td>OHMK</td>
<td>Bellville N/R Local Tax</td>
</tr>
<tr>
<td>OHPG</td>
<td>Columbiana N/R Local Tax</td>
</tr>
<tr>
<td>Code</td>
<td>Description</td>
</tr>
<tr>
<td>-------</td>
<td>---------------------------</td>
</tr>
<tr>
<td>OH2M</td>
<td>Crestline N/R Local Tax</td>
</tr>
<tr>
<td>OHAJ</td>
<td>Crestline N/R Local Tax</td>
</tr>
<tr>
<td>OHVV</td>
<td>Pomeroy N/R Local Tax</td>
</tr>
</tbody>
</table>

Pennsylvania

The following local tax has an updated rate in the supported tax tables:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHMN</td>
<td>PA721001 Braddock BO NR</td>
<td>1.15%</td>
<td>1/1/2019</td>
</tr>
</tbody>
</table>
Product updates

The following product updates are included with this release.

Payroll product updates
This update does not include any new features or improvements to payroll.

HR product updates
The following new features and improvements are included with this update to Sage Abra Suite.

EEO-1 for multiple employers
Changes were made to accommodate multiple establishments in the EEO-1 file.

- On the HR Setup page for each employer: On the EEO-1 tab for Type of Report, if you select Headquarters, it will be a Type 3 report. If you select Establishment, you can select the 50 or More Employees check box if applicable (creating a Type 4 report); otherwise it will be a Type 8 report.

- On the EEO-1 Headcount Summary report: On the Standard Criteria tab for this report, you can select Multiple for Employer, and then select them from the list of available employers. You then select the employer from the Reporting Establishment list on the Specific Criteria tab. If an employee is associated with multiple companies, when you click Print, Preview, or Export, the Employer Selection window appears so you can select the employer that the employee works for most of the time. (An employee can only be included on the EEO-1 report for one employer.)

Example in online help
In the online help for savings benefit plans, an example was added about using a decimal when the Employer Contribution Type is Percent.

Multi-page custom detail
If you select a multi-page custom detail and try to delete a page, you no longer receive an error.

Sage Employee Self Service product updates
This update does not include any new features or improvements to Sage Employee Self Service.
Product update installation instructions

Follow the instructions in this section to download, install, apply, and verify this Product Update.

Before you start:

- Back up your data.
- Ensure that:
  - All users have exited the program.
  - All payroll processes that have been started are complete.
  - The Trial Quarter Close process has not been run.

Downloading the product update

To download the update:

1. Visit the Sage Knowledgebase at https://support.na.sage.com, click Log on, and then log on to the site.
2. In the Support by product section, click Select your product, and then click more products.
4. In the Latest updates section, click an update to download.
5. In the article, click Download Now to launch the Sage Download Manager, or click the direct download link to download the executable file.

If the steps above were not performed on the server, copy the unzipped folder to the server before proceeding.
Installing the product update

To install the product update:

1. To launch the installation program, right-click the Product Update file and run as administrator, or as the current user with administrator rights.
   - If applicable, make sure the Protect my computer and data from unauthorized program activity check box is not selected.
   - If there is no option to run as administrator, log on as an administrator, and then double-click the Product Update file.

   **Tip:** Depending on your security system, you may need to right-click on the installation file and select Unblock.

2. After the InstallShield Wizard determines requirements, click Next to resume installing the Product Update.
3. Click Finish to finish the installation.
4. Back up your data. This ensures that you have a backup of the new version of the software.

Updating Sage Abra Suite client files

To update Sage Abra Suite Client files:

1. Launch the Sage Abra Suite Client to initiate the file update process.
2. Click OK to proceed and update your files.

After you complete installation and activation, and after you have made any adjustments described in this document, you can resume processing payroll.

Verifying the product update

After the update is complete, you can confirm that the update was installed successfully by selecting Help > About Sage Abra Suite. The version for this update is 9.2083.