Sage Abra Suite 9.2

Q3 2019 Release Notes

September 2019
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Product update release notes

**Important!** All customers who update, maintain, and use Sage Abra Suite should read these release notes to obtain valuable information about changes to the software program and payroll legislative database.

Product update information

**Product:** Sage Abra Suite 9.2  
**Version:** Product Update Q3 2019

About product updates for Sage Abra Suite

Sage Abra Suite Payroll product updates are cumulative. This means that supported taxes, rates, and forms, all previous updates for this product and version, and any hot fixes or patches previously released are incorporated into this update.

Sage Abra Suite will be retired in 2020

The final product update for Sage Abra Suite will be the Q3 2020 update, which will be available in September 2020. After this, there will be no more product updates, security fixes, or tax and legislative updates.

The support center will remain accessible until December 28, 2020. After this date, Sage Abra Suite will no longer be supported and you will not be able to access the support center for assistance.

For information about alternative solutions for managing your business and accounting data, contact your Sage representative or business partner.
Support and resources

Sage strives to provide you with the best help and support in the industry. If you have a question, we're here to help!

- **Help and documentation**: Many answers to common questions can be found in the help and documentation included with Sage Abra Suite.
- **Sage City**: Visit [https://sagecity.na.sage.com](https://sagecity.na.sage.com) for blogs, tips, and guidance specific to Sage Abra Suite.
- **Customer Support**: For additional articles and resources, visit the Sage Knowledgebase at [https://support.na.sage.com](https://support.na.sage.com) or contact Customer Support at 800-829-0170. Please have your Sage Customer Number handy when contacting Support.
Payroll Tax Updates

The following federal, state, and local tax changes are included in this update.

Federal Legislative Updates

There are no federal legislative updates with this release.

State and Local Legislative Updates

This section lists state and local legislative updates available with this release. If a state or locality is not listed in this section, there are currently no tax updates or product modifications for that state or locality.

Delaware

You can now submit child support payments electronically. To do so, select Delaware in the Case State field on the Electronic Funds Transfer page in the Process Payroll section.

Idaho

Idaho withholding tables and instructions have been updated, effective January 1, 2019. Refer to the state publication for more details.

Kentucky

Effective July 1, 2019, there is no longer a wage cap for the following local tax:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>KY(6)</td>
<td>Simpson County License Fee</td>
</tr>
</tbody>
</table>
Massachusetts

A new Massachusetts Paid Family and Medical Leave plan will be effective October 1, 2019. The plan has two parts:

- **Paid Family Leave.** For this part of the plan, create a deduction code that uses the Payroll Deduction Type of "Paid Family Leave". This deduction code is for the employee-only contribution to the plan. Add the new deduction code to appropriate employees and set up rates accordingly.

- **Medical Leave.** For this part of the plan, create a deduction code that uses the Payroll Deduction Type of "Medical Leave". This deduction code is for both the employee and employer contribution to the plan. Add the new deduction code to appropriate employees and set up rates accordingly.

  You must also create a savings plan for the employer's portion of the medical plan. Map the savings plan with the deduction code to calculate the employer match.

Minnesota

Minnesota withholding tables and instructions have been updated, effective January 1, 2019. Refer to the state publication for more details.

Ohio

The following local taxes have updated descriptions:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>OH96</td>
<td>Etna JEDZ South N/R Local Tax</td>
</tr>
<tr>
<td>OH97</td>
<td>Etna JEDZ North N/R Local Tax</td>
</tr>
</tbody>
</table>
Pennsylvania

The following local taxes have updated rates in the supported tax tables:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>PAA</td>
<td>PA510101 Philadelphia</td>
<td>3.8712%</td>
<td>7/1/2019</td>
</tr>
<tr>
<td>PAB</td>
<td>PA510101 Philadelphia NR</td>
<td>3.4481%</td>
<td>7/1/2019</td>
</tr>
<tr>
<td>PAY$</td>
<td>PA230101 Chester City NR</td>
<td>2%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>PIFQ</td>
<td>PA430201 Farrell City NR</td>
<td>1%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>PJTZ</td>
<td>PA721009 Rankin BO NR</td>
<td>1%</td>
<td>1/1/2019</td>
</tr>
</tbody>
</table>

Virginia

Virginia withholding tables and instructions have been updated, effective January 1, 2019. Refer to the state publication for more details.

Wyoming

For electronic filing of quarterly unemployment insurance reports, the only file format that is now accepted is xlsx (Microsoft Excel). After the file is created, you must resave it with an .XLSX extension before submitting the file.
Product updates

The following product updates are included with this release.

Payroll product updates

This update does not include any new features or improvements to payroll.

HR product updates

The following new features and improvements are included with this update to Sage Abra Suite.

EEO-1 Component 2 reporting

The following new tasks were added to provide or update the data needed for the EEO-1 Component 2 reports:

- If you use Abra Suite Payroll, select **Payroll > Processes > Update EEO-1 Pay Data** to update your employees' EEO-1 pay data.
- If you do not use Abra Suite Payroll, select **Employees > Processes > Import EEO-1 Pay Data** to import your employees' pay data from your payroll program.

After running the new task, you can view the values for the following new items on each employee’s **Current Pay** tab:

- **EEO-1 Pay Band**
- **EEO-1 Total Hours Worked**

Both the EEO-1 Headcount Detail and EEO-1 Headcount Summary reports were updated. You use the EEO-1 Headcount Summary report to create the electronic file that you can upload at the NORC.org website.

VETS 4212 form

Dates on the top of the VETS-4212 form have been updated for 2019 reporting.
Sage Employee Self Service product updates

The following new features and improvements are included with this update to Sage Employee Self Service.

Passwords

When specifying the requirements for passwords on the Logon Setup page, Administrators no longer set the maximum length. Also the minimum length must be at least 4 characters.

Logon failure message

When a user enters the wrong user name or password, the following message now displays:

The logon information entered could not be verified.

Error

The unrecoverable exception error message was removed. Instead, the users see an error page telling them to contact their system administrator. The error information is available in the error log.
Product update installation instructions

Follow the instructions in this section to download, install, apply, and verify this Product Update.

Before you start:
- Back up your data.
- Ensure that:
  - All users have exited the program.
  - All payroll processes that have been started are complete.
  - The Trial Quarter Close process has not been run.

Downloading the product update

To download the update:

1. Visit the Sage Knowledgebase at https://support.na.sage.com, click Log on, and then log on to the site.
2. In the Support by product section, click Select your product, and then click more products.
4. In the Latest updates section, click an update to download.
5. In the article, click Download Now to launch the Sage Download Manager, or click the direct download link to download the executable file.

If the steps above were not performed on the server, copy the unzipped folder to the server before proceeding.
Installing the product update

To install the product update:

1. To launch the installation program, right-click the Product Update file and run as administrator, or as the current user with administrator rights.
   - If applicable, make sure the Protect my computer and data from unauthorized program activity check box is not selected.
   - If there is no option to run as administrator, log on as an administrator, and then double-click the Product Update file.

   **Tip:** Depending on your security system, you may need to right-click on the installation file and select Unblock.

2. After the InstallShield Wizard determines requirements, click Next to resume installing the Product Update.
3. Click Finish to finish the installation.
4. Back up your data. This ensures that you have a backup of the new version of the software.

Updating Sage Abra Suite client files

To update Sage Abra Suite Client files:

1. Launch the Sage Abra Suite Client to initiate the file update process.
2. Click OK to proceed and update your files.

After you complete installation and activation, and after you have made any adjustments described in this document, you can resume processing payroll.

Verifying the product update

After the update is complete, you can confirm that the update was installed successfully by selecting Help > About Sage Abra Suite. The version for this update is 9.2084.