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Product Update Release Notes

Important! All customers who update, maintain, and use Sage Abra Suite should read these release notes to obtain valuable information about changes to the software program and payroll legislative database.

Product Update Information

Product: Sage Abra Suite 9.2
Version: Product Update Q4 2018 SR1

About Product Updates for Sage Abra Suite

Sage Abra Suite Payroll product updates are cumulative. This means that supported taxes, rates, and forms, all previous updates for this product and version, and any hot fixes or patches previously released are incorporated into this update.

Support and Resources

Sage strives to provide you with the best help and support in the industry. If you have a question, we’re here to help!

- **Help and documentation:** Many answers to common questions can be found in the help and documentation included with Sage Abra Suite.

- **Customer Support:** For additional articles and resources, visit the Sage Knowledgebase at [https://support.na.sage.com](https://support.na.sage.com) or contact Customer Support at 800-829-0170. Please have your Sage Customer Number handy when contacting Support.

- **Tax forms:** Because all printed forms have variations, Sage Abra Suite Payroll only supports forms printed by Sage Checks and Forms. Call Sage Checks and Forms at 800-617-3224 or order online at [www.SageChecks.com](http://www.SageChecks.com).
Payroll Tax Updates

The following federal, state, and local tax changes are included in this update.

Federal Legislative Updates

There are no federal legislative updates with this release.

State and Local Legislative Updates

This section lists state and local legislative updates available with this release. If a state or locality is not listed in this section, there are currently no tax updates or product modifications for that state or locality.

Hawaii

The Unemployment Insurance wage base limit changes to $46,800 for 2019.

Idaho

The Unemployment Insurance wage base limit changes to $40,000 for 2019.

Indiana

The following local taxes have updated rates in the supported tax tables:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>INQ</td>
<td>Carroll County Income Tax</td>
<td>2.2733%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>INQA</td>
<td>Carroll County N/R Income Tax</td>
<td>2.2733%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>INR</td>
<td>Cass County Income Tax</td>
<td>2.6%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>INRA</td>
<td>Cass County N/R Income Tax</td>
<td>2.6%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>INBE</td>
<td>Dearborn County Income Tax</td>
<td>1.2%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>Code</td>
<td>Description</td>
<td>Rate</td>
<td>Effective Date</td>
</tr>
<tr>
<td>------</td>
<td>--------------------------------------------------</td>
<td>-------</td>
<td>----------------</td>
</tr>
<tr>
<td>INEX</td>
<td>Dearborn County N/R Income Tax</td>
<td>1.2%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>INBI</td>
<td>Grant County Income Tax</td>
<td>2.55%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>INRY</td>
<td>Grant County N/R Income Tax</td>
<td>2.55%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>INBZ</td>
<td>Hancock County Income Tax</td>
<td>1.74%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>INCK</td>
<td>Hancock County N/R Income Tax</td>
<td>1.74%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>INAB</td>
<td>Huntington County Income Tax</td>
<td>1.95%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>INQR</td>
<td>Huntington County N/R Income Tax</td>
<td>1.95%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>INAE</td>
<td>Jennings County Income Tax</td>
<td>3.15%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>INEF</td>
<td>Jennings County N/R Income Tax</td>
<td>3.15%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>INBC</td>
<td>White County Income Tax</td>
<td>2.32%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>INEW</td>
<td>White County N/R Income Tax</td>
<td>2.32%</td>
<td>1/1/2019</td>
</tr>
</tbody>
</table>

**Maryland**

The withholding rate for employees in Caroline County now uses Tax Code MD82 - 3.2.

**Massachusetts**

Massachusetts withholding tables and instructions have been updated for 2019. Refer to the state publication for more details.

**Michigan**

Michigan withholding tables and instructions have been updated for 2019. Refer to the state publication for more details.

**Minnesota**

Minnesota withholding tables and instructions have been updated for 2019. Refer to the state publication for more details.
Mississippi

Mississippi withholding tables and instructions have been updated for 2019. Refer to the state publication for more details.

Missouri

- Missouri withholding tables and instructions have been updated for 2019. Refer to the state publication for more details.
- Federal tax is removed from the MO tax calculation formula.

North Dakota

North Dakota withholding tables and instructions have been updated for 2019. Refer to the state publication for more details.

Ohio

- The following local taxes have updated rates in the supported tax tables:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>OHIJ</td>
<td>Brimfield-Kent JEDD N/R Tax</td>
<td>1.5%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>OHZ9</td>
<td>Brimfld Tallmadge JEDD N/R Tax</td>
<td>1.5%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>OH8L</td>
<td>Patterson N/R Local Tax</td>
<td>0.5%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>OH9R</td>
<td>Conesville N/R Local Tax</td>
<td>0.5%</td>
<td>1/1/2019</td>
</tr>
</tbody>
</table>

- Effective December 2, 2018, the following local tax has been expired:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>OHW4</td>
<td>Bethel N/R Local Tax</td>
</tr>
</tbody>
</table>

- Effective January 1, 2019, the following Ohio locality reports to RITA:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>OHA4</td>
<td>Milford Center N/R Local Tax</td>
</tr>
</tbody>
</table>

- The following Ohio localities no longer report to RITA:
<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>PA0/</td>
<td>PA150402 E Whiteland TP</td>
<td>0.75%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>PAAF</td>
<td>PA151204 W Chester BO</td>
<td>1.25%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>PKW4</td>
<td>PA231505Lansdowne BO</td>
<td>0.5%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>PA2+</td>
<td>PA721009 Rankin BO</td>
<td>1.1%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>PHDF</td>
<td>PA150402 E Whiteland TP NR</td>
<td>0.75%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>PKY2</td>
<td>PA231505Lansdowne BO NR</td>
<td>0.5%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>PIJF</td>
<td>PA480801 Glendon BO NR</td>
<td>1%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>PKAE</td>
<td>PA500408 Saville TP NR</td>
<td>1%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>PJYQ</td>
<td>PA630205 Somerset TP NR</td>
<td>1%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>PJTZ</td>
<td>PA721009 Rankin BO NR</td>
<td>1.05%</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>PGBJ</td>
<td>Manor TP LST (Arm), PA</td>
<td>$52</td>
<td>1/1/2019</td>
</tr>
</tbody>
</table>

Pennsylvania

- The following local taxes have updated rates in the supported tax tables:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Pay Frequency</th>
<th>Tax Rule</th>
<th>Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>PBTP</td>
<td>New Garden T LST (Ch), PA</td>
<td>Weekly (W)</td>
<td>Maximum Amount (M)</td>
<td>$52</td>
<td>1/1/2019</td>
</tr>
<tr>
<td>PA83</td>
<td>Wysox Twp LST (Brad), PA</td>
<td>Weekly (W)</td>
<td>Maximum Amount (M)</td>
<td>$52</td>
<td>1/1/2019</td>
</tr>
</tbody>
</table>

Rhode Island

Rhode Island withholding tables and instructions have been updated for 2019. Refer to the state
publication for more details.

Vermont

Vermont withholding tables and instructions have been updated for 2019. Refer to the state publication for more details.

Virgin Islands

The Unemployment Insurance wage base limit changes to $26,500 for 2019.
Product Updates

The following product updates are included with this release.

Payroll Product Updates
This update does not include any new features or improvements to payroll.

HR Product Updates
This update does not include any new features or improvements to HR.

Sage Employee Self Service Product Updates
The following new features and improvements are included with this update to Sage Employee Self Service.

Form W-2 for 2018
Form W-2 for 2018 in Sage Employee Self Service now has an INFORMATION ONLY watermark.
Preparing for Year-End Processing

Before you start processing your 2019 payroll, visit the Sage City Year-End Center, where you can get fast answers from Sage support, peers, and product experts at the busiest time of year. You’ll find helpful articles, discussion forums, and other links and resources to help your year-end processing go smoothly.

To get started, visit http://sagecity.na.sage.com/p/yearend and select Sage HRMS & Sage Abra Suite.

The Year-End Center provides you with information on the following topics:

- Printing and filing W-2s
- Entering employee supplemental information
- Frequently asked questions for year-end processes
- Preparing for your first payroll of 2019
Product Update Installation Instructions

Follow the instructions in this section to download, install, apply, and verify this Product Update.

Before you start:
- Back up your data.
- Ensure that:
  - All users have exited the program.
  - All payroll processes that have been started are complete.

Downloading the Product Update

To download the update:
1. Visit the Sage Knowledgebase at https://support.na.sage.com, click Log on, and then log on to the site.
2. In the Support by product section, click Select your product, and then click more products.
4. In the Latest updates section, click an update to download.
5. In the article, click Download Now to launch the Sage Download Manager, or click the direct download link to download the executable file.

If the steps above were not performed on the server, copy the unzipped folder to the server before proceeding.

Installing the Product Update

To install the Product Update:

1. To launch the installation program, right-click the Product Update file and run as administrator, or as the current user with administrator rights.
If applicable, make sure the Protect my computer and data from unauthorized program activity check box is **not** selected.

If there is no option to run as administrator, log on as an administrator, and then double-click the Product Update file.

**Tip:** Depending on your security system, you may need to right-click on the installation file and select Unblock.

2. After the InstallShield Wizard determines requirements, click **Next** to resume installing the Product Update.
3. Click **Finish** to finish the installation.
4. Back up your data. This ensures that you have a backup of the new version of the software.

## Updating Sage Abra Suite Client Files

**To update Sage Abra Suite Client files:**

1. Launch the Sage Abra Suite Client to initiate the file update process.
2. Click **OK** to proceed and update your files.

After you complete installation and activation, and after you have made any adjustments described in this document, you can resume processing payroll.

### Verifying the Product Update

After the update is complete, you can confirm that the update was installed successfully by selecting **Help > About Sage Abra Suite**. The version for this update is 9.2080.