Contents

Product update release notes ........................................................................................................... 1
  Product update information ............................................................................................................ 1
  About product updates for Sage Abra Suite .................................................................................... 1
  Sage Abra Suite will be retired in 2020 .......................................................................................... 1
  Support and resources .................................................................................................................. 2

Payroll Tax Updates .......................................................................................................................... 3
  Federal Legislative Updates .......................................................................................................... 3
  State and Local Legislative Updates .............................................................................................. 3
  Colorado ......................................................................................................................................... 3
  Georgia .......................................................................................................................................... 3
  Hawaii ........................................................................................................................................... 3
  Idaho ............................................................................................................................................... 3
  Illinois ........................................................................................................................................... 4
  Indiana .......................................................................................................................................... 4
  Kentucky ........................................................................................................................................ 5
  Maine ........................................................................................................................................... 5
  Maryland ........................................................................................................................................ 5
  Massachusetts ............................................................................................................................... 5
  Minnesota ....................................................................................................................................... 6
  Mississippi ...................................................................................................................................... 6
  Missouri ......................................................................................................................................... 6
  Nebraska ....................................................................................................................................... 6
  New Mexico ................................................................................................................................... 6
  North Dakota ................................................................................................................................. 6
  Ohio ............................................................................................................................................... 7
  Oregon .......................................................................................................................................... 7
Contents

Pennsylvania .................................................................................................................. 7
Rhode Island ............................................................................................................... 8
South Carolina ............................................................................................................ 8
Vermont ...................................................................................................................... 8
Virgin Islands ............................................................................................................ 8

Product updates .......................................................................................................... 9
  Payroll product updates ............................................................................................ 9
  HR product updates .................................................................................................. 9
  Sage Employee Self Service product updates ......................................................... 9
  My Workforce Analyzer updates ............................................................................ 9

Preparing for Year-End Processing ............................................................................ 10

Product update installation instructions .................................................................... 11
  Downloading the product update .......................................................................... 11
  Installing the product update ................................................................................. 12
  Updating Sage Abra Suite client files .................................................................... 12
  Verifying the product update .................................................................................. 12
Important! All customers who update, maintain, and use Sage Abra Suite should read these release notes to obtain valuable information about changes to the software program and payroll legislative database.

Product update information

Product: Sage Abra Suite 9.2
Version: Product Update Q4 2019 SR1

About product updates for Sage Abra Suite

Sage Abra Suite Payroll product updates are cumulative. This means that supported taxes, rates, and forms, all previous updates for this product and version, and any hot fixes or patches previously released are incorporated into this update.

Sage Abra Suite will be retired in 2020

The final product update for Sage Abra Suite will be the Q3 2020 update, which will be available in September 2020. After this, there will be no more product updates, security fixes, or tax and legislative updates.

The support center will remain accessible until December 28, 2020. After this date, Sage Abra Suite will no longer be supported and you will not be able to access the support center for assistance.

For information about alternative solutions for managing your business and accounting data, contact your Sage representative or business partner.
Support and resources

Sage strives to provide you with the best help and support in the industry. If you have a question, we're here to help!

- **Help and documentation:** Many answers to common questions can be found in the help and documentation included with Sage Abra Suite.

- **Customer Support:** For additional articles and resources, visit the Sage Knowledgebase at https://support.na.sage.com or contact Customer Support at 800-829-0170. Please have your Sage Customer Number handy when contacting Support.

- **Tax forms:** Because all printed forms have variations, Sage Abra Suite Payroll only supports forms printed by Sage Checks and Forms. Call Sage Checks and Forms at 800-617-3224 or order online at www.SageChecks.com.
Payroll Tax Updates

The following federal, state, and local tax changes are included in this update.

Federal Legislative Updates

There are no federal legislative updates with this release.

State and Local Legislative Updates

This section lists state and local legislative updates available with this release. If a state or locality is not listed in this section, there are currently no tax updates or product modifications for that state or locality.

Colorado

Colorado withholding tables and instructions have been updated for 2020. Refer to the state publication for more details.

Georgia

Georgia withholding tables and instructions have been updated for 2020. Refer to the state publication for more details.

Hawaii

The 2019 Hawaii Quarterly Unemployment Wage and Tax Reporting File has been updated following guidelines from the Hawaii Department of Labor and Industrial Relations. Refer to the state publication for more details.

Idaho

The Unemployment Insurance wage base limit changes to $41,600 for 2020.
Illinois

Illinois withholding tables and instructions have been updated for 2020. Refer to the state publication for more details.

Indiana

The following local taxes have updated rates in the supported tax tables:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>INR</td>
<td>Cass County Income Tax</td>
<td>2.7%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>INRA</td>
<td>Cass County N/R Income Tax</td>
<td>2.7%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>INV</td>
<td>Decatur County Income Tax</td>
<td>2.5%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>INVA</td>
<td>Decatur County N/R Income Tax</td>
<td>2.5%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>INAA</td>
<td>Fulton County Income Tax</td>
<td>2.68%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>INEC</td>
<td>Fulton County N/R Income Tax</td>
<td>2.68%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>INGA</td>
<td>Gibson County Income Tax</td>
<td>0.9%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>INDZ</td>
<td>Gibson County N/R Income Tax</td>
<td>0.9%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>INBK</td>
<td>Hamilton County Income Tax</td>
<td>1.1%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>INCU</td>
<td>Hamilton County N/R Income Tax</td>
<td>1.1%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>INBL</td>
<td>Henry County Income Tax</td>
<td>1.7%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>INFC</td>
<td>Henry County N/R Income Tax</td>
<td>1.7%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>INGB</td>
<td>Jefferson County Income Tax</td>
<td>0.9%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>INGH</td>
<td>Jefferson County N/R Income Tax</td>
<td>0.9%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>INAE</td>
<td>Jennings County Income Tax</td>
<td>2.5%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>INEF</td>
<td>Jennings County N/R Income Tax</td>
<td>2.5%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>INCL</td>
<td>Knox County Income Tax</td>
<td>1.2%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>INDO</td>
<td>Knox County N/R Income Tax</td>
<td>1.2%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>Code</td>
<td>Description</td>
<td>Rate</td>
<td>Effective Date</td>
</tr>
<tr>
<td>------</td>
<td>--------------------------------------------</td>
<td>-------</td>
<td>----------------</td>
</tr>
<tr>
<td>INM</td>
<td>Tippecanoe County Income Tax</td>
<td>1.28%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>INCO</td>
<td>Tippecanoe County N/R Income Tax</td>
<td>1.28%</td>
<td>1/1/2020</td>
</tr>
</tbody>
</table>

Kentucky

The following local taxes have updated rates in the supported tax tables:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>KYCE</td>
<td>Boyle County License Fee</td>
<td>1.25%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>KYZQ</td>
<td>Nortonville License Fee</td>
<td>1.5%</td>
<td>7/1/2019</td>
</tr>
</tbody>
</table>

Maine

Maine withholding tables and instructions have been updated for 2020. Refer to the state publication for more details.

Maryland

Maryland withholding tables and instructions have been updated for 2020. Refer to the state publication for more details.

Massachusetts

- Massachusetts withholding tables and instructions have been updated for 2020. Refer to the state publication for more details.
- The 2020 EFW2 file has been updated following guidelines from the Massachusetts Department of Revenue. Refer to the state publication for more details.
- For the Massachusetts Paid Family and Medical Leave plan, the report file uses some default settings. If these settings are not correct for you, modify them before submitting the file:
  - The default file type is XLS. To change the file type to XLSX, open the file and "Save As" XLSX.
  - The default "Independent Contractor" setting is No.
  - The default "Opt-In Individual" setting is No.
- The default "% of Medical Contribution" is 40%.
- The default "% of Family Leave Contribution" is 100%.

**Minnesota**

Minnesota withholding tables and instructions have been updated for 2020. Refer to the state publication for more details.

**Mississippi**

Mississippi withholding tables and instructions have been updated for 2020. Refer to the state publication for more details.

**Missouri**

Missouri withholding tables and instructions have been updated for 2020. Refer to the state publication for more details.

**Nebraska**

Since the initial Q4 2019 product update, withholding requirements have changed for employees who do not submit an NE W-4 form in 2020. For NE state tax, instead of selecting a filing status of “Other” for the employee, you must select a filing status of “Single” and set the exemptions to zero.

**New Mexico**

New Mexico withholding tables and instructions have been updated for 2020. Refer to the state publication for more details.

**North Dakota**

- The Unemployment Insurance wage base limit changes to $37,900 for 2020.
- North Dakota withholding tables and instructions have been updated for 2020. Refer to the state publication for more details.
Ohio

- Effective January 1, 2020, the following Ohio localities report to RITA:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>OHZ*</td>
<td>Dunkirk N/R Local Tax</td>
</tr>
<tr>
<td>OHSF</td>
<td>Genoa N/R Local Tax</td>
</tr>
<tr>
<td>OHY*</td>
<td>Genoa N/R Local Tax</td>
</tr>
<tr>
<td>OHUJ</td>
<td>Mantua N/R Local Tax</td>
</tr>
<tr>
<td>OH3C</td>
<td>Oak Harbor N/R Local Tax</td>
</tr>
<tr>
<td>OHVL</td>
<td>Oak Harbor N/R Local Tax</td>
</tr>
<tr>
<td>OH(E)</td>
<td>West Liberty N/R Local Tax</td>
</tr>
<tr>
<td>OHXM</td>
<td>Woodsfield N/R Local Tax</td>
</tr>
</tbody>
</table>

- Effective January 1, 2020, the following Ohio locality no longer reports to TCA:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>OHXY</td>
<td>Plain City Local Tax</td>
</tr>
</tbody>
</table>

Oregon

Oregon withholding tables and instructions have been updated for 2020. Refer to the state publication for more details.

Pennsylvania

- The 2019 Pennsylvania Quarterly Unemployment Wage and Tax Reporting File has been updated following guidelines from the Pennsylvania Department of Labor & Industry. Refer to the state publication for more details.

- The following local taxes have updated rates in the supported tax tables:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Rate</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>PKW4</td>
<td>Lansdowne BO</td>
<td>0.5%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>Code</td>
<td>Description</td>
<td>Rate</td>
<td>Effective Date</td>
</tr>
<tr>
<td>--------</td>
<td>------------------------------</td>
<td>-------</td>
<td>----------------</td>
</tr>
<tr>
<td>PAE3</td>
<td>Nanticoke City</td>
<td>2.25%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>PABR</td>
<td>Lower Nazareth TP</td>
<td>1.45%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>PA*D</td>
<td>Upper Nazareth TP</td>
<td>1.45%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>PAJ7</td>
<td>Duquesne City</td>
<td>1.8%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>PKY2</td>
<td>Lansdowne BO NR</td>
<td>0.5%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>PAVU</td>
<td>Pittston City</td>
<td>2.2%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>PIDG</td>
<td>Erie City NR</td>
<td>1.65%</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>PBKL</td>
<td>Upp. Moreland T LST (N/R)</td>
<td>$52</td>
<td>1/1/2020</td>
</tr>
<tr>
<td>PA*Q</td>
<td>Upper Moreland T LST, PA</td>
<td>$52</td>
<td>1/1/2020</td>
</tr>
</tbody>
</table>

**Rhode Island**

Rhode Island withholding tables and instructions have been updated for 2020. Refer to the state publication for more details.

**South Carolina**

South Carolina withholding tables and instructions have been updated for 2020. Refer to the state publication for more details.

**Vermont**

Vermont withholding tables and instructions have been updated for 2020. Refer to the state publication for more details.

**Virgin Islands**

The Unemployment Insurance wage base limit changes to $28,900 for 2020.
Product updates

The following product updates are included with this release.

Payroll product updates
This update does not include any new features or improvements to payroll.

HR product updates
This update does not include any new features or improvements to HR.

Sage Employee Self Service product updates
This update does not include any new features or improvements to Sage Employee Self Service.

My Workforce Analyzer updates
The following new features and improvements are included with this update to My Workforce Analyzer.

Note:
For 2020, there will be changes to the Federal Poverty Level and Affordability Standard. However, the IRS has not yet announced all of the details of these changes, so they are not included in this update. When all the changes for 2020 are announced, we will make them available. To check when these changes are available, see Sage Knowledgebase article 102795.

For more information, including penalty amounts, refer to the Affordable Care Act's employer shared responsibility provision (Code Sec. 4980H).

Forms 1094-C and 1095-C for 2020
There were no changes to these forms for 2020 other than the year. For both forms, the form year is updated in Sage Payroll Tax Forms and eFiling by Aatrix.
Preparing for Year-End Processing

Before you start processing your 2020 payroll, visit the Sage City Year-End Center, where you can get fast answers from Sage support, peers, and product experts at the busiest time of year. You’ll find helpful articles, discussion forums, and other links and resources to help your year-end processing go smoothly.

To get started, visit http://sagecity.na.sage.com/p/yearend and select Sage HRMS & Sage Abra Suite.

The Year-End Center provides you with information on the following topics:

- Printing and filing W-2s
- Entering employee supplemental information
- Frequently asked questions for year-end processes
- Preparing for your first payroll of 2020
Product update installation instructions

Follow the instructions in this section to download, install, apply, and verify this Product Update.

Before you start:

- Back up your data.
- Ensure that:
  - All users have exited the program.
  - All payroll processes that have been started are complete.

Downloading the product update

To download the update:

1. Visit the Sage Knowledgebase at https://support-na.sage.com, click Log on, and then log on to the site.
2. In the Support by product section, click Select your product, and then click more products.
4. In the Latest updates section, click an update to download.
5. In the article, click Download Now to launch the Sage Download Manager, or click the direct download link to download the executable file.

If the steps above were not performed on the server, copy the unzipped folder to the server before proceeding.
Installing the product update

To install the product update:

1. To launch the installation program, right-click the Product Update file and run as administrator, or as the current user with administrator rights.
   - If applicable, make sure the Protect my computer and data from unauthorized program activity check box is not selected.
   - If there is no option to run as administrator, log on as an administrator, and then double-click the Product Update file.

   **Tip:** Depending on your security system, you may need to right-click on the installation file and select Unblock.

2. After the InstallShield Wizard determines requirements, click Next to resume installing the Product Update.
3. Click Finish to finish the installation.
4. Back up your data. This ensures that you have a backup of the new version of the software.

Updating Sage Abra Suite client files

To update Sage Abra Suite Client files:

1. Launch the Sage Abra Suite Client to initiate the file update process.
2. Click OK to proceed and update your files.

After you complete installation and activation, and after you have made any adjustments described in this document, you can resume processing payroll.

Verifying the product update

After the update is complete, you can confirm that the update was installed successfully by selecting Help > About Sage Abra Suite. The version for this update is 9.2086.