



# **Sage 300 Canadian Payroll**

## **July 1, 2023 Release Notes**

June 2023

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# Product update release notes

**Important!** All customers who update, maintain, and use Sage 300 Canadian Payroll should read these release notes to obtain valuable information about changes to the software program and payroll legislative database.

## Product update information

**Product:** Sage 300 Canadian Payroll

**Version:** Product Update July 1, 2023

## Software requirements

To use this product update, you must have Sage 300 Canadian Payroll 7.3, which is supported in Sage 300 2023, 2022, 2021, and 2020.

## Upcoming requirements

In the upcoming release of Sage 300 2024 this September, there will be a new version of Payroll, 8.0. The tax tables for Payroll 7.3 will be available until March 2024. After this date, tax tables and support will only be available for Payroll 8.0.

**Note:** If you are using an older version of Sage 300, please reach out to your Business Partner for your upgrade options.

	Sage 300 2024	Sage 300 2023	Sage 300 2022	Sage 300 2021
Payroll versions supported <b>up to</b> March 2024	7.3 & 8.0	7.3 & 8.0	7.3 & 8.0	7.3 & 8.0
Payroll versions supported <b>after</b> March 2024	8.0	8.0	8.0	8.0

## Support and resources

Sage strives to provide you with the best help and support in the industry. If you have a question, we're here to help!

- **Help and documentation:** Many answers to common questions can be found in the help and documentation included with Sage 300. Visit the [Sage 300 Product Documents website](#) for access to more documents.
- **Sage City:** Visit <https://sagecity.na.sage.com> for blogs, tips, and guidance specific to Sage 300.
- **Customer Support:** For additional articles and resources, visit the Sage Knowledgebase at <https://support.na.sage.com> or contact Customer Support at 800-253-1372 (U.S. and Canada). Please have your Sage Customer Number handy when contacting Support.

# Payroll Tax Updates

The following federal, provincial, and territorial tax changes are included in this update.

You may need to adjust your employee records to reflect these tax changes.

## Provincial and Territorial Legislative Updates

This section lists provincial and territorial legislative updates available with this release. If a province and territory is not listed in this section, there are currently no tax updates or product modifications for that province and territory. For details about each update, review the CRA July 1, 2023 government publication or visit the CRA website.

### Manitoba

Manitoba has increased the basic personal amount from \$10,855 to \$15,000 for 2023. Since the previous amount has been used for employees for the first six months of this year, use a prorated basic personal amount of \$19,145 for the remaining six months commencing with the first payroll in July.

### Québec

Quebec has decreased the rates for the first two brackets by one percent. For more information, contact your tax services office or visit the government website.

Quebec tax brackets and rates

2023 Brackets	Rates
First \$49,275	14%
Over \$49,275 to \$98,540	19%
Over \$98,540 to \$119,910	24% (no change)
Over \$119,910	25.75% (no change)

# Product updates

The following product updates are included with this release.

## Payroll product updates

The following new features and improvements to payroll are included with this update.

### Fix for Data Activation

We have fixed a problem that occurred after activating payroll tax updates which caused an internal error to appear after activation completed.

### Fix for deleting terminated employees

We have fixed a problem that occurred when running Delete Terminated Employees in Periodic Processing, Delete Inactive Records that prevented terminated employees from being deleted successfully.

### Fix for Royal Bank EFT bank format

We have fixed a problem that generated an incorrect EFT file when using the Bank Format Royal Bank - New.

### Fix for printing datapipe reports in Sage 2023 PU3

We have fixed a problem that prevented datapipe reports, such as Payroll Register and Earnings and Hours, from printing in Sage 300 2023 PU3.

# Product update installation instructions

Follow the instructions in this section to install, apply, and verify this Product Update.

## Before you start:

- Back up your data.
- Make sure all users have exited the program.
- Verify your service pack or product update level. To verify what service pack or product update you have installed, click the **System Information** option on the **Help** menu in Sage 300.

## Installing the product update

### To install the product update:

1. Right-click the Product Update file to Run as Administrator (or make sure you have administrator rights to run the installation) and launch the installation program.
2. On the Welcome window, click **Next** to continue to the Software License Agreement window.
3. Select the features to install. Click **Next**, then **Install**.
4. On the Setup Complete window, click **Finish** to finish the installation.

## Activating the tax update

### To activate the tax update:

1. Start Sage 300.
2. In the **Administrative Services** folder, select **Data Activation**.
3. Select the current tax update, and then click **Activate**.
4. If you are prompted to convert a previous payroll tax update to the current version, click **Proceed**.

After you complete installation and activation, and after you have made any adjustments described in this document, you can resume processing payroll.



Verifying the product update

## Verifying the product update

After the update is complete, you can confirm that the update was installed successfully by selecting **Help > System Information**.