



Direct Deposit ACH Credit Limit Increase Request

Complete this form to request a permanent increase to your Direct Deposit ACH credit limit (the cap on the amount of direct deposit payroll you can process per check date). If you need to increase your credit limit for a single payroll, please call.

If you have any questions about this form, please contact us at Treasury@Sage.com or 866-237-4489 (option 1).

You may fax or securely send the completed forms to the contact information provided in the email.

Company Name (as it appears on your account)		
Sage Customer Number	Request Date	
Contact Name	Contact Phone	
Federal Employer ID Number (EIN)		
Address		
City	State	ZIP

Requested New Direct Deposit Credit Limit (\$)
Number of Employees on Direct Deposit Payroll
Reason for Increase

By requesting an ACH credit limit increase, you authorize Sage to perform a credit check on your company. Your request may take up to 2 business days to review and it is subject to credit approval.

Authorized Signature

Date

Print Name